

**Lake Land College  
Board of Trustees  
District No. 517**



Special Board Meeting  
Webb Hall, Room 081, Mattoon, IL  
August 13, 2020

**Minutes**

**Call to Order.**

Chair Reynolds called the August 13, 2020, special meeting of the Lake Land College Board of Trustees to order at 3:30 p.m. in room 081 of Webb Hall, Mattoon. Due to the COVID-19 pandemic, citizens, faculty and staff were able to participate in the meeting via teleconference.

**Roll Call.**

**Trustees Physically Present:** Mr. Gary Cadwell, Secretary; Mr. Kevin Curtis; Ms. Doris Reynolds, Chair; and Mr. Tom Wright.

**Trustees Absent:** Mr. Dave Storm, Mr. Mike Sullivan, Ms. Denise Walk, and Student Trustee Lucas Dudit.

**Others Present:** Dr. Jonathan Bullock, President; Ms. Jean Anne Grunloh, Senior Executive to the President; Mr. Greg Nuxoll, Vice President for Business Services; and members of the staff.

**Public Hearing on Proposed Fiscal Year 2021 Operating Budget.**

Chair Reynolds called the hearing to order at 3:31 p.m. She said that the FY 2021 Operating Budget had been on display for a minimum of thirty days since it was presented at the July 13, 2020, Board meeting and asked if there were any comments from the audience. President Bullock said he had not received any written requests to address the Board regarding the proposed budget. There were no public comments. Chair Reynolds then declared the hearing closed at 3:32 p.m.

**Hearing of Citizens, Faculty, and Staff.**

President Bullock said he had not received any written requests to address the Board. Chair Reynolds asked if there were any additional requests for public comment that were not previously submitted by email to Dr. Bullock. There were no public comments.

**Approval of Resolution No. 0820-001 to Adopt Fiscal Year 2021 Operating Budget.**

Chair Reynolds said the Board of Trustees has fully reviewed and discussed the proposed FY 2021 Budget during meetings held in July 2020.

Trustee Curtis moved and Trustee Wright seconded to approve as presented Resolution No. 0820-001 to Adopt Fiscal Year 2021 Operating Budget. [A full and complete copy of the Resolution is attached to and part of these minutes.]

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, and Wright.

No: None. Advisory Vote: None.

Absent: Trustees Storm, Sullivan, Walk and Student Trustee Duduit.

Motion carried.

**Approval of Fund Balance Utilization for Neal Hall Renovations in Excess of Insurance Coverage.**

Trustees reviewed a recommendation from Mr. Greg Nuxoll, Vice President for Business Services, for the Board to approve the use of Fund Balance up to and not to exceed \$75,000 to fund the restoration of Neal Hall not covered by insurance proceeds resulting from the roof fire that occurred this past spring. Dr. Bullock said he anticipates the use of Fund Balance will not be needed but believed it would be prudent to have this approval if issues arose at a later date and to keep the project moving forward as quickly as possible.

Trustee Cadwell moved and Trustee Curtis seconded to approve the use of Fund Balance funds up to and not to exceed \$75,000 to fund the restoration of Neal Hall not covered by insurance proceeds.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, and Wright.

No: None. Advisory Vote: None.

Absent: Trustees Storm, Sullivan, Walk and Student Trustee Duduit.

Motion carried.

### **Approval of Bids for Neal Hall Renovation.**

- a. Electrical**
- b. Flooring**
- c. General Contracting**
- d. Mechanical**
- e. Painting**

[Bid information was posted to the Board of Trustees web page at:  
<https://www.lakelandcollege.edu/board-of-trustees/agendas-board-books-minutes/> ]

Trustees heard a recommendation from Mr. Nuxoll for the Board to approve five bid components for the Neal Hall Renovation project. Trustees reviewed details of the bid tabulation sheets for each component. Mr. Nuxoll highlighted the bid process and said the total cost associated with the five recommended bid awards is approximately \$60,000 less than what CTS Group, project manager, had originally estimated.

Trustee Wright moved and Trustee Cadwell seconded to approve the following five bids for the Neal Hall renovation as follows:

- The bid from Nadler Electrical Contracting, Inc. of Sullivan, Illinois, in the amount of \$13,350 for the electrical component.
- The bid from Carpet Weaver's Inc. of Champaign, Illinois, in the amount of \$53,388 for the flooring component.
- The bid from Grunloh Construction, Inc. of Effingham, Illinois, in the amount of \$90,400 for the general contracting component.
- The bid from Davis-Houk Mechanical, Inc. of Urbana, Illinois, in the amount of \$5,750 for the mechanical component.
- The bid from Midwest Commercial Coatings of Mahomet, Illinois, in the amount of \$57,673 for the painting component.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, and Wright.

No: None. Advisory Vote: None.

Absent: Trustees Storm, Sullivan, Walk and Student Trustee Duduit.

Motion carried.

**Adjournment.**

Trustee Curtis moved and Trustee Wright seconded to adjourn the meeting of the Lake Land College Board of Trustees at 3:41 p.m.  
Motion carried with unanimous voice vote approval.

Approved by:

\_\_\_\_\_  
/s/Ms. Doris Reynolds, Board Chair

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/s/Mr. Gary Cadwell, Board Secretary

\*Note – See Board of Trustees web page for any referenced attachments to these minutes.  
[https://www.lakelandcollege.edu/col/board\\_minutes/](https://www.lakelandcollege.edu/col/board_minutes/)